

Waringstown Primary School Nursery Unit  
1 Banbridge Road  
Waringstown  
Craigavon BT66 7QH

Principal: Mr C McCambley BA (Hons) PGCE MEd PQH (NI)  
Chair of Board of Governors: Rev B Martin

Controlled Nursery Unit  
Admissions No: 26 (Part-time)  
Session Times: 8:45am – 11:45am

Telephone: 028 3888 1367  
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## Respective Functions of the Board of Governors and the Principal in relation to admissions.

The Board of Governors draws up the admissions criteria and in the event of there being more applications than places available the Board of Governors will apply the admissions criteria in the order indicated below to identify which children are to be admitted. In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission before those not so resident.

### Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at [www.eani.org.uk/admissions](http://www.eani.org.uk/admissions) under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

1 Children from socially disadvantaged circumstances born between 02 July 2017 and 01 July 2018 (both dates inclusive).

**Note: Children from 'socially disadvantaged circumstances' means a child whose parent is in receipt of (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same, or (iv) Universal Credit. When parents apply for places for their child on this basis they must have their Benefit Verification stamped by the Social Security/Jobs and Benefits Office to confirm that they are in receipt of a qualifying payment. This should then be sent by the parent directly to the provider of first preference.**

2 Children born between 02 July 2017 and 01 July 2018 (both dates inclusive) who **are not** socially disadvantaged.

### Admissions Sub-Criteria

In the event of oversubscription within any of the above criteria, the following sub-criteria will be applied in the order indicated to identify children for admission:-

- (i) Children who have listed Waringstown Primary School Nursery Unit as first preference;
- (ii) Children / Grandchildren of permanent employees at the school;
- (iii) Children who have a brother / sister, half-brother / sister, step-brother / sister (including those fostered or adopted) attending \*Waringstown Primary School during the 2020 / 2021 school year;
- (iv) Children whose brother / sister, half-brother / sister, step-brother / sister (including those fostered or adopted) previously attended \*Waringstown Primary School for a minimum of 2 years;

*\*The Primary School refers to the Primary One to Primary Seven classes and excludes the Nursery*

- (v) Proximity of the child's home to the school with those children who live closest to Waringstown Primary School being given priority.

#### Note 1

For the purpose of the above criteria 'Home' is the child's permanent place of residence at the time of application.

#### Note 2

Distance will be measured from the child's home to the main school driveway / vehicle gate of the school Postcode BT66 7QH, using OSNI linear distance measuring tool (OSNI provides the pinpoint for the household).

#### Note 3

In the event of two children other than twins, for whom the school is the same distance from their home, final selection will be on the basis of initial letter of surname (as entered on Birth Certificate) in order set out below:

I W A J H D N B F U M C X T Mac Q P O R Mc Z S Y K L E V G

In the event of surnames beginning with the same initial letter, the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

### **Note 4**

It is the parent's responsibility to ensure that ALL relevant information concerning the above criteria is included on or attached to the application form and presented on or before the date and time for applications to be received.

### **Duty to Verify**

The Board of Governors reserves the right to require supplementary evidence as it may determine to support or verify information on any application form.

The provision of false or incorrect information or the failure to provide information within the deadlines set by pre-schools can result in the withdrawal of a place and the inability to offer a place on the part of any pre-school nominated on the applicant's application form.

### **Waiting List Policy**

Waringstown Primary School does not operate a waiting list. Should a place(s) become available the Principal will contact the next eligible applicant in accordance with admissions criteria.

### **Toilet Training**

It is expected that all children will be toilet trained by the time of admission. If parents feel there may be difficulties with this, they should contact the Principal.